
Please ensure the following prior to submission:

- The funding request is duly signed.
- A budget is attached including all potential and actual other funding sources.
- Letters of support and other documentation have been attached.

Should your project/program/event be funded by the Architectural Heritage Society of Saskatchewan you will receive 75% of the grant awarded. A follow-up report will be sent with your first cheque. Upon submission, to AHSS of the completed follow-up report, the remaining 25% will be forwarded to you. Failure to complete the follow-up report within 90 days of the project/program/event's conclusion, will result in no further funding to you.

Date: _____

Name of Organization: _____

Address of Organization: _____

President Name: _____ Signature: _____

Contact Person: _____

Phone: _____ Fax: _____ E mail: _____

AHSS GRANT DESCRIPTIONS

The Architectural Heritage Society of Saskatchewan (AHSS) provides a number of grants for qualifying members. The following are brief descriptions of the grants, their monetary value, and an outline of the information required in order to obtain the funding.

A. HERITAGE SITE CONSULTANT REPORT GRANT PROGRAM

After an on-site inspection, grants are awarded to incorporated community-based organizations. If these organizations are not incorporated, AHSS may contract on the organizations behalf; professional services related to structural analysis, architectural design, legal consultation, construction cost analysis, and/or marketing analysis to ascertain and promote the viability of heritage conservation projects. **Matching grant values range from \$200 to \$1500.**

B. COMMUNICATIONS GRANT PROGRAM

(Community-based built heritage organizations)

This program addresses the communications needs of AHSS community partners and developing organizations. **Matching grants to a maximum of \$200**, are awarded to community-based organizations for communication expenses related to organizational development/maintenance or new built heritage initiatives.

C. HERITAGE PUBLICATION GRANT PROGRAM

This program provides a **matching grant to a maximum of \$1500**, to communities and community-based organizations publishing promotional or informational materials (such as walking tour brochures) that celebrate Saskatchewan's built heritage landmarks. Other published, local material could also promote citizen and tourist awareness and appreciation of our province's rich, built heritage resources. Grant funds are designated to assist with printing and mailing costs **ONLY**. Recipients must provide assurances related to their ability to secure monies for other publication costs and demonstrate a significant commitment to research and design professionalism.

D. FORUMS GRANT PROGRAM

This program is intended to help groups and community organizations defray costs of putting on seminars and workshops, awards ceremonies, conventions, forums, and public awareness initiatives. A **one-time matching grant to a \$1500 maximum** is available, subject to AHSS budget considerations. Recipients must provide assurances related to their ability to secure monies for the event and demonstrate a significant commitment to the promotion and preservation of built heritage.

GRANT APPLICATION INFORMATION

Architectural Heritage Society of Saskatchewan

202-1275 Broad St.

Regina, Saskatchewan S4R 1Y2 Canada

Tel: (306)585-3955 E-mail: sahs@sasktel.net



As a non-profit provincial cultural organization (PCO), AHSS derives the majority of its funding from Saskatchewan Lotteries under the administration auspices from SaskCulture. At least twice yearly, AHSS is required to provide SaskCulture with detailed spending documentation and statistics. Information provided by your organization in this grant application will form a portion of our financial reporting requirements to our financial contributors.

It is important to complete the following questions and submit the application form to the AHSS Regina Office. Grant applications are reviewed by the AHSS Board of Directors.

1. Provide a short but clear description about your project/program/event including time lines and anticipated results. Include what grant funds will be used for.

2.(Estimated) Date and location where funds will be used:

3. Type of AHSS Grant your organization is applying for:
- | | |
|---|---------------------|
| <input type="checkbox"/> A] Heritage Site Consultant Report Grant Program | (Maximum of \$1500) |
| <input type="checkbox"/> B] Communications Grant Program | (Maximum of \$200) |
| <input type="checkbox"/> C] Heritage Publication Grant Program | (Maximum of \$1500) |
| <input type="checkbox"/> D] Forums Grant Program | (Maximum of \$500) |

4. Funding amount you are requesting from Architectural Heritage Society of Saskatchewan:

5. How many volunteers did your organization use to ensure the success of your project/program/event? Please include the number of volunteer hours your organization actually put into this project.

6. What are the project/program/event's clear objectives?

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7. List three or more key impact and success indicators (i.e. How will it affect the participants/residents/community/community's built heritage, etc.?)

8. Provide details on the program budget listing income, partners, and anticipated expenditures. The AHSS Board of Directors is looking for partnerships you already have and/or plan to have. Projects, programs, and events that are solely depending upon funding from AHSS will not be funded. As well, AHSS will not provide funding for liquor, prizes, capital costs, or purchases of buildings. The following is a sample of and income and expense budget that you can follow for your grant application.

EXAMPLE:

<u>Income</u>	<u>Amount</u>	-	<u>Expenses</u>	<u>Amount</u>
- AHSS	\$200.00	-	Advertising	\$1,000.00
Local Businesses	\$1,500.00	-	Conference Coordinator	\$1,000.00
Getty Foundation	\$2,000.00	-	Speakers/Facilitators	\$2,500.00
City of Timbuctoo	\$1,000.00	-	Banquet Materials(not food)	\$500.00
Lions Club	\$2,000.00	-	Transportation(speakers)	\$4,500.00
SIGA	\$1,800.00	-	Program supplies	\$4,000.00
Sask. Heritage Foundation	\$5,000.00	-		
Total:	\$13,500.00	-	Total Expenses:	\$13,500.00



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